



REVISED

COMMISSION SPECIAL MEETING AGENDA

February 27, 2018

Revised materials for items 7a and 8a posted 2/23/18.

To be held in Commission Chambers at Pier 69, 2711 Alaskan Way, Seattle

ORDER OF BUSINESS

11:00 a.m.

1. **CALL TO ORDER**

2. **EXECUTIVE SESSION** – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

► **12:00 noon – PUBLIC SESSION**

Reconvene or Call to Order and Pledge of Allegiance

3. **APPROVAL OF THE AGENDA** (*at this time, commissioners may reorder or remove items from the agenda*)

4. **EXECUTIVE DIRECTOR'S REPORT**

5. **PUBLIC COMMENT** – *comment procedures may be found online at www.portseattle.org/About/Commission/Procedures*

6. **UNANIMOUS CONSENT CALENDAR** (*consent calendar items are adopted by one motion without discussion*)

6a. Approval of the minutes of the regular meeting of October 10, 2017. **(no enclosure)**

6b. Approval of the Claims and Obligations for the period January 1, 2018, through January 31, 2018, including accounts payable check nos. 921673-922215 in the amount of \$6,863,005.83; accounts payable ACH nos. 005119-005833 in the amount of \$54,295,371.62; accounts payable wire transfer nos. 014808-014831 in the amount of \$12,833,766.23, payroll check nos. 188585-188791 in the amount of \$242,426.49; and payroll ACH nos. 840383-844345 in the amount of \$9,618,465.67 for a fund total of \$83,853,035.84. **(memo enclosed)**

6c. Approval of the Port's 2018 local and regional government relations priorities and for staff to engage with local and regional officials in support of these priorities. **(memo enclosed)**

6d. Authorization for the Executive Director to execute: (1) up to four indefinite delivery, indefinite quantity consulting agreements for services related to special testing, inspection, and investigation, with a cumulative total amount not to exceed \$2 million; and (2) up to two indefinite delivery, indefinite quantity consulting agreements for survey and mapping services with a cumulative total amount not to exceed \$1 million, in support of various Port projects. No funding is associated with this request **(memo enclosed)**

6e. Authorization for the Executive Director to increase the Alaskan Way Street Improvement project funding by \$375,000, for a total estimated project cost of \$1,657,000. **(memo enclosed)**

6f. Authorization for the Executive Director to (1) prepare design and construction bid documents for the replacement of the passenger loading bridge (PLB) at Seattle-Tacoma International Airport Gates C11, C15, and S6 and the PLB and fixed walkway at Gates C9, C18, D11, and D4; (2) purchase seven new PLBs and four fixed walkways; and (3) use Port crews and small works contracts. The amount of this request is \$7,700,000 for a total estimated project cost of \$10,000,000. (CIP #C800793) **(memo enclosed)**

6g. Authorization for the Executive Director to cancel the authorization for Single Food Unit 1 and Small Food Package 7 as part of the Airport Dining and Retail Lease Group 3 and to amend the authorization to conduct competitive solicitations and execute lease and concession agreements for the Airport Dining and Retail Lease Group 4 by adding an RFP Food - 8 (F-8) and a CEP Food - 9 (F-9). **(memo, attachment, and presentation enclosed)**

Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development.

- Strategic Objectives:**
- Position the Puget Sound region as a premier international logistics hub
 - Advance this region as a leading tourism destination and business gateway
 - Use our influence as an institution to promote small business growth and workforce development
 - Be the greenest and most energy efficient port in North America

6. UNANIMOUS CONSENT CALENDAR (continued)

- 6h. Adoption of Resolution No. 3745: a resolution of the Port Commission of the Port of Seattle adopting the 2015 editions of the International Code Council, Building, Mechanical, Fire Codes and Fuel Gas Code, the 2015 Edition of the Uniform Plumbing Code, and 2015 Washington State Energy Code and the editorial changes made to the State Building Code by the Washington State Legislature; repealing certain sections of the Airport Building Code; adopting new sections of the Airport Building Code and repealing Resolution 3527, as amended. ([memo](#), [draft resolution](#), [permit fee schedule](#), [grading permit fee schedule](#), and [presentation](#) enclosed)

7. SPECIAL ORDERS

- 7a. Authorization for the Managing Director, Aviation Division to (1) execute a 2018-2022 Signatory Lease and Operating Agreement between the Port and signatory airlines for the use of facilities at the Airport and (2) to approve the memorandum of understanding between the Port and airline(s) to work together to develop a strategic plan to reduce carbon emissions and air pollutants, and the community and environmental impacts from existing and forecasted aviation growth, at Seattle-Tacoma International Airport. ([memo](#) and [agreement](#) enclosed)
- 7b. Cruise Overview. ([memo](#) and [presentation](#) enclosed)

8. AUTHORIZATIONS and FINAL ACTIONS

- 8a. Authorization for the Executive Director to execute an amendment to the existing Sustainable Airport Master Plan (SAMP) service agreement with Leigh Fisher for an increase of \$800,000 for a new contract amount of \$10,450,000 to finalize planning documentation and provide planning support to environmental review of the SAMP near-term projects. ([memo](#) and [presentation](#) enclosed)
- 8b. Authorization for the Executive Director to: (1) execute an amendment to the lease with PACCAR to remove land from their pad needed to meet Port Fire Department requirements, and (2) authorize the design and construction of an interim fire station next to the PACCAR hangar on the west side of Seattle-Tacoma International Airport. The total estimated project cost is \$5,500,000. (CIP #C800876) ([memo](#) and [presentation](#) enclosed)
- 8c. Authorization for the Executive Director to execute a maintenance contract for elevator and escalator services at Seattle-Tacoma International Airport and Maritime locations for up to five years with a competitively bid Port contract. The total cost for five years is estimated to be \$23 million. ([memo](#) enclosed)

9. PRESENTATIONS, REPORTS, and STAFF BRIEFINGS – None**10. QUESTIONS on REFERRAL to COMMITTEE****11. ADJOURNMENT**